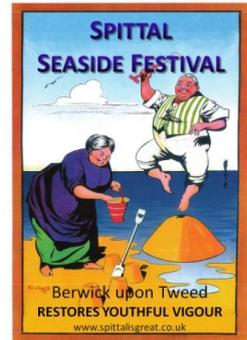


## STALLHOLDER BOOKING FORM

### *Spittal Seaside Festival 12th & 13th August 2017*

This application form is for a stall pitch at the Spittal Seaside Festival 2017. Please read the information carefully and fill in overleaf



## IMPORTANT INFORMATION

### PAYMENT:

The cost of a pitch for a stall on the Promenade is **£20/day, £35 for the weekend**, for pitches up to 4m. Stall pitches over 4m will cost extra per day, see rates on page 2.

To book a pitch, please complete this form indicating which days you wish to attend and the length of your pitch. There is no restriction to people sharing pitches on one stall. Please post the completed form and cheque, made payable to '**Spittal Improvement Trust**', to the address overleaf. **PLEASE DO NOT SEND CASH.**

**Please submit a separate application form for each stall you require.**

**Applications will be accepted on a first come basis but all applications should be received by SIT no later than Saturday 5<sup>th</sup> August 2017.**

**Payments are non-refundable.**

**INSURANCE:** It is advisable to have your own public liability insurance. If you do have insurance we would like to see a copy of it least two weeks prior to the first day of the Festival (please enclose copy at time of booking if possible).

**SETTING UP:** Stall holders must provide their own stalls, coverings and source of power as there is no mains power on site. There is also no mains water but limited supplies of potable water may be available if you let us know in advance. Please indicate if this is required in the **Special Requests** section overleaf.

Places are not reserved; it is just purely on a 'first come, first served' basis. Stalls must be presentable and not a risk to either yourselves or the public. Stalls can be left up over night, if you are booking for both days, but this will be at your risk as there is no overnight security provided.

**The Promenade is a hard brick surface; please make sure you allow for this.**

**NOTE:** We do not restrict stalls to one for each type of item being sold, i.e. only one jewellery stall. It must be remembered that the Festival is aimed at families and therefore items for sale must not cause offence to any member of the public. Anything that is deemed offensive will be asked to be removed.

SIT provide refuse bins for small amounts of rubbish, we ask stallholders to ensure that all boxes are broken down before putting in the bins. It will be the stallholder's responsibility to take away any large amounts of packaging/boxes. SIT's Festival team will remind Vendors of this requirement on arrival.

**No vehicles will be allowed onto Spittal Promenade between 11am and 6pm. This is for safety reasons. NO EXCEPTIONS**

**SPITTAL IMPROVEMENT TRUST**  
  
*Working in Spittal, for Spittal*

Name of stallholder					
Name of company if applicable					
Address (including postcode)					
Phone number					
Mobile number					
Email address					
Please give a detailed description of what you will be selling.					
Days Attending (please tick)	SATURDAY			SUNDAY	
Length of Pitch Costs (£day/£weekend)	Up to 4m £20/£35	4m to 5m £25/£45	5m to 6m £30/£55	6m to 7m £35/£65	>7m Contact Us
Do you have Public Liability Insurance?	YES		NO		

**SPECIAL REQUESTS:** If you have any special requirements please could you list them here and we will do our very best to help. Please remember we will not be providing power or large quantities of potable water.

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**Post to:**

The Secretary  
 Spittal Improvement Trust  
 84 Main Street  
 Spittal  
 Berwick upon Tweed  
 TD15 1RD

**Contact:**

07752 403409  
[events@spittalisgreat.co.uk](mailto:events@spittalisgreat.co.uk)

**Forms to be returned by Saturday 5<sup>th</sup> August 2017 along with payment.**

**(THIS IS THE FINAL DEADLINE; ANY APPLICATIONS AFTER THIS DATE  
 MAY NOT BE SUCCESSFUL AND DECLINED!)**